

SECIA Board Meeting – Agenda
Tuesday, July 7th, 2020, 6:30 – 8:30 pm
Zoom Meeting

Board Members: Present - Karl Smith, Ben Brummel, Alex Farrell, Kathy Knudson, Bill Dane, Quinn Oteman, Lynn Andersen, Jim Nyberg, Greg Thompsen, Wendy Menken, Steve Peterson; Absent - Katy Baker, Sloane MacSwain, Aaron Tilleson; Excused – Phil Roban

Other Participants: Kevin Reich (Ward 1 Council Member), Cam Gordon (Ward 2 Council Member), Kelly Agosto (Hennepin County Project Manager), Steve Weser (Alliant Consulting), Amber Wiebe (Community Building Intern), Laura Schlotterbach (Grant Writing Intern), Michael Samuelson (MPLS Public Works), Katie Fournier(Committee Chair), Lila Smith (Gardens)

Motions:

- 1. Approve SECIA June 2nd Board Meeting Minutes**
 - a. Mover: Ben, Second: Steve, Unanimous approval**
- 2. Approve new project management software for SECIA with the software choice to be reviewed and approved by the Executive Committee.**
 - a. Mover: Cody, Second: Steve, Unanimous approval**
 - b. Discussion: Do we want to go with a software the new ED would know?**
 - i. One of the candidates expressed knowledge of one or both softwares**
 - ii. Start with free version and upgrade after new ED starts if needed**

Meeting Called to order at: 6:31 PM

Introductions (5 min)

1. Community Updates (20 min)
 - a. Alliant Engineering Consulting
 - i. University and 4th Improvements
 1. Steve Wesner - Project Manager
 - a. sweser@alliant-inc.com
 - b. 612-767-9347
 2. Kelly Agosto - Hennepin County Project Manager
 - a. kelly.agosto@hennepin.us
 - b. 612-596-0365
 3. [Engage online at their website](#)
 4. Bikeway study completed in 2018
 5. Continuation of work that has been done between central and UMN on 4th and University
 6. Main project paid for with county and city funds
 7. Bikeways will be protected one-way on the right side of each street
 8. Special considerations at transit stops
 9. Provide safer bike facilities for riders of all abilities
 10. Partial street reconstruction
 11. Most existing pavement will remain
 12. Partners: MPLS, Metro Transit, UMN, MnDOT
 13. Safe mixing between bikes and bus stops
 - a. Best alternative to in-road bike lanes is TBD
 - b. Might mix curb separated with flexible delineators and raised lanes
 14. Looking for comments and suggestions from community members

15. ADA compliant pedestrian travel
 16. Potential "floating bus islands"
 17. Planning 3 bus stations on each corridor
 18. Expected start and completion in 2022+
 19. Engaging the public
 - a. Neighborhoods
 - b. Events
 - c. Commuters
 - d. Businesses
 - e. Student groups
 20. Trying to determine the type of bike facility to use
- ii. Comments:
1. Mike Samuelson - still early in the process, good time to share info and chime in
 2. Lila - will there be fewer stops on University as a result of the rapid transit bus
 - a. Yes, they are looking to consolidate stops
 - b. 11th, 15th, 19th - 3 stops in this segment
 3. Kathy - what design was used on 11th and 4th
 - a. Mainly stripes and delineators
 - b. MnDOT controls that part - they are looking for larger reconstruction this decade
 4. Wendy - Hoping you will resolve the dangerous lane markings at 4th Street SE and 35W - none of the markings line up.
 - a. Broadway has a changeover to a single lane except for a brief area that widens to two lanes.
 5. Karl - 5th is a bike boulevard 1 block east of 4th - very safe to bike
 - a. This seems to be a lot of investment in close proximity to the bike boulevard
 - b. Steve - there is a lot of traffic that uses this corridor despite the fact that people also use 5th quite a bit
 - i. People use 5th because they don't feel safe on 4th
 6. Ben - 2nd Wendy's comment on 4th st lanes, and prefers bike lanes without parked cars on the outside
 7. Karl - will the East Hennepin bike lane construction extend all the way to St. Paul?
 - a. Kelly - Work is going on at Hennepin and 1st and Hennepin and 5th
 - b. Karl - I think it ends at Johnson
 - c. Karl - very dangerous bike/pedestrian crossing at 5th and East Hennepin (by Headflyer). Glad it's being fixed.
- b. Van Cleve Park – Mike Fox - no report
- c. Park Commissioner – Chris Meyer (quarterly in-person updates) - no report
- d. City Council Members – Kevin Reich, Ward 1; Cam Gordon, Ward 2
- i. Kevin Reich
 1. Party Incident in Como several nights ago at 1092 14th St
 2. Will talk with Inspector Lorning at the 2nd precinct about the regulatory issues
 3. Managers of these properties will be scrutinized
 4. Serious situation - 2nd precinct response was measured and effective
 5. Working to address the issue of large pop-up parties

- a. Will dig deeper along with Councilmembers Cam Gordon and Steve Fletcher
 - 6. Every neighborhood is different and issues are situational
 - 7. Karl - Recap of incident: Very very large party - people were belligerent towards the police, Joan and others were frightened
 - 8. Wendy - Property is rented as an AirBnB with a management agency controlling the renting
 - a. Formerly the owner did not have a license
 - b. Owner insisted he will not rent as an AirBnB, but property is still listed
 - c. When there's huge demand, areas are converted to AirBnB properties
 - d. Makes it difficult to attain affordable housing in the neighborhood
 - 9. Nick Juarez has been working to switch the licensing of the property
 - 10. Cody - this house has prior incidents of the same type of party event
 - a. How could we stop this before it explodes
 - 11. Cam - 14th is on the ward boundary - this property is on the side of the street in Ward 1
- ii. Cam Gordon
 - 1. Historic landmark status for the 14th church
 - a. Church has been nominated
 - b. Cam is working on the nomination
 - c. Will then go to the council
 - d. Will be easier if the property owner goes along with it
 - 2. Will be doing an in person meeting at Van Cleve
 - a. Sunday, July 12th, 2pm
 - b. Meeting will be outdoors
 - c. Wear masks and distance
 - 3. Also doing office hours in parks
 - a. First Monday of each month
- e. Meeting/Event Reports
 - i. SECIA Community Project/Joint Committee Meeting Night – Third Tuesday – Tuesday, June 16, 2020, 6:30 – 8:30 pm, Zoom video conference
 - ii. Good discussions and ideas about action in the wake of George Floyd's death
- f. Upcoming Meetings/Events
 - i. SECIA Community Project/Joint Committee Meeting Night – Third Tuesday – Next meeting – Tuesday, July 21, 2020, 6:30 – 8:30 pm, Zoom video conference
 - ii. National Night Out - September 15th, 2020
 - 1. Cancelled in parts of Como
 - 2. May do a sidewalk parade or something lower key
 - 3. People aren't comfortable with big potlucks
 - 4. 20th ave block will have an event
 - a. Spread out, no potluck
 - iii. Other Developments
 - 1. Wendy - is there an opportunity to re-envision cancelled events like National Night out and potentially the cookout?
 - a. Spread out scavenger hunt?
 - 2. Good idea for project night
 - 3. Ideas for alternatives can be mentioned to Alex to bring to meeting with cookout organizers
 - iv. Board Elections

1. City is working on how to hold board elections
2. Kathy - vote by mail?
2. Board and Organization Business (20 min) – Final Agenda set by Executive Committee, 6/24/20.
 - a. Board Business
 - i. Review and approve June 2, 2020 board meeting minutes (Ben)
 1. **Motion: Approve SECIA June 2nd Board Meeting Minutes**
 - a. **Mover: Ben, Second: Steve, Unanimous approval**
 - ii. SECIA Re-envisioning (Laura)
 1. Had conversations with 8 board members and one community member
 2. [Summary document](#)
 - a. [not publicly accessible]
 3. Jim - Compliments Laura for doing a very good job collecting information
 4. Katie - Suggested combining administrative functions among University district neighborhoods
 - a. Wasn't referring to UDA alliance, just neighborhoods in the university area
 - b. Would not want the University to be part of or drive or organization
 5. Kathy - Old school was converted into a community center - could be an example for us
 - a. Sabathani Community Center - <http://sabathani.org/>
 - b. Longfellow community council has 4 neighborhoods working together
 - c. Other groups have multiple neighborhoods working together
 - iii. ED hiring process update (Cody)
 1. Cody - hiring committee chair
 2. Committee: Executive committee + Laura (Intern) and Quinn (board member)
 3. Shared it with many organizations
 4. Advertised on Indeed and other sites
 5. Received many great responses
 6. Left with 2 candidates after interview
 7. Will be deciding whether to hire or interview again in the next meeting
 - a. Tonight after board meeting
 - iv. Interns
 1. Amber and Cedar have resigned due to personal reasons
 - a. Will be finishing up in the next week or two
 2. Will have to determine whether we will replace those hires
 3. May wait until new ED is hired
 - v. Asana work management software (Alex)
 1. Google docs and email are often insufficient to communicate
 2. Jensine recommended many ways to help with communication
 - a. Asana and Trello
 3. Free versions of each are available
 4. Asana appears to be a better fit
 - a. Free version seems insufficient
 - b. Paid version is \$7/person/month
 5. Trello free version appears better
 6. Kathy - what is this replacing?
 - a. We don't have the capacity to use any software at the moment
 - b. This will be a way to collaborate with project management
 - i. Checklists, timelines, schedules
 - c. Google docs is a bit clunky
 - d. Google docs is link-able, will not go away

- e. Website remains separate
 - i. Can track updates within software
 - 7. Laura - at intern's meetings there are good ideas for projects
 - a. Next steps often come a week or two later
 - 8. Karl - lots of potential for synergy between large staff
 - a. Method of email and google docs wasn't supporting that
 - b. Other methods have been suggested
 - 9. Jim - would enhance the intern experience
 - 10. Cody - Streamline between projects is very beneficial, saves work done by previous interns
 - 11. Motion: Approve new project management software for SECIA with the software choice to be reviewed and approved by the Executive Committee.**
 - a. Mover: Cody, Second: Steve, Unanimous approval**
 - b. Discussion: Do we want to go with a software the new ED would know?
 - c. One of the candidates expressed knowledge of one or both softwares
- b. Committee Updates (30 min) – Up to Five (5) minutes per update
 - vi. Grant Writing Committee – Alex
 - 1. Rescheduled, TBD
 - vii. Community Building & Communications – Jim
 - 1. Report about a coming crisis in food shelve supplies around the corner
 - viii. Zoning – Joan
 - 1. Joan only logs in 1-2 times per week
 - 2. Would be better if someone took over
 - 3. Project at 25th and Hennepin is moving forward
 - a. Will tear down two houses going into the neighborhood
 - b. Tall multi-bedroom complexes
 - 4. GoGopher Rental (Chad Craft) is tearing down a property on 22nd
 - a. Offered to meet with people yesterday, but no one showed up
 - b. Joan inquired about it at their office
 - i. Someone tested positive for Sars-cov2
 - ix. Environmental – Kathy/Peggy
 - x. Housing - Wendy
 - xi. Livability & Housing Implementation – Katie
 - 1. Diverter progress
 - a. Diverter is now a rain garden and will be featured in the eComotion
 - b. Thanks to Jackie, Lila, Peggie Booth, and Alex
 - 2. Live near your work website is live and updated
 - a. Some parts still need updating
 - b. Cost was \$192/neighborhood
 - i. Previous motion at a SECIA board meeting approved this funding
 - 3. PPL Maya Commons update
 - a. Project has been promoted, e.g., flyers in the neighborhood - <https://www.ppl-inc.org/sites/default/files/Maya%20Commons%20Leasing%20Flyer.pdf>
 - b. University District Alliance (UDA) - Katie & Alex
 - 4. UDA met, but couldn't get executive committee to agree to an agenda
 - 5. Heard updates from neighborhoods instead

- xii. Projects - Gardens, Utility Box Wraps, etc.
 - 1. Fairshare Farm - Moving forward
 - a. Distancing is working well
 - b. Ongoing discussion about good neighbor grant for mushroom logs
 - i. May still get logs this summer and postpone training
 - ii. Or postpone the whole project
 - 2. Pollinator Patch
 - a. Patch is doing well
 - b. Almost everything is coming into bloom
 - c. Evergreens have a buckthorn under them - needs tree wrench
 - 3. Accord Garden
 - a. Doing well - lots of visitors from Maya, Charlotte, Brook Commons
 - 4. Some things were glued to utility boxes - soap and water takes most of it off
 - a. Can take hours to remove stickers
 - 5. Most garden volunteers are bringing their own masks and tools
 - 6. Steve - what about the strip of land between Elm and Kasota/Rollins?
 - a. Can we do something to improve the appearance of that?
 - b. Bring it to the environment committee
- xiii. Safety – Cody Hoerning
 - 1. Would like to include links in the eComotion
 - a. Have interns compile notices that we receive and put on a small summary
 - b. Currently being included
 - c. Info gathered from various publicly available sources
 - d. Could use a city contact in public works and city planning to provide this information and contacts
 - e. Greg - important to get this information during the planning phase
 - f. Kathy - can we include a map?
 - i. City doesn't provide one, but we could potentially make one ourselves
 - 2. 2PAC
 - a. Will be mostly written - brief <30 min meeting
 - 3. Re-imagining public safety (Cody & Karl)
 - a. MN Daily -
 - <https://www.mndaily.com/article/2020/06/umn-area-officials-neighborhoods-look-to-reimagine-public-safety>
 - i. Conversation with councilmembers Fletcher and Gordon
 - b. Move this to project night for a better discussion in the interest of time
 - 4. Flash event on 14th Avenue SE (Wendy)
 - 5. Apartment building north of Van Cleve sustained damage
 - 6. Incident on 11th
 - 7. Robberies near Van Cleve at a higher rate
 - a. 57% YTD over 5-year average on violent crime
 - b. City-wide
 - 8. People are emboldened by the loss of legitimacy of the city government and law enforcement
 - 9. City charter commission motion comment period is ending soon
 - 10. Neighborhoods 2020 comment period has been extended
- b. New Business
 - i. MN State Supreme Court Case - 2040 plan

3. Adjourn: 8:29 PM; 1hr 58 min

SECIA Minutes July 7th, 2020:

Note taker: Ben Brummel; Exec reviewed: 7/29/2020; Board Approved: 8/6/2020